

**The Inglis Town Commission  
held the Regular Commission Meeting  
at the Inglis Town Hall Commission Meeting Room  
and Remotely via Zoom  
on November 3<sup>rd</sup>, 2020 at 6:00 PM**

**Present Were:**

**Mayor Merritt (absent), Comm. Brennan, Comm. Morin,  
Comm. Schwing, Comm. Webb, Comm. Williams (absent)  
Attorney Fugate**

**Motion to Adopt Agenda**

**Commissioner Morin made a motion to adopt the agenda. Commissioner Brennan seconded. Motion carried 4-0.**

**Prayer and Pledge to the Flag**

**Comments, Ordinances, ETC.**

**1. Attorney Comments:**

**A. Copy of Proposal from GSG (Government Services Group, Inc.) to the City of Chiefland for a Fire Service Assessment Study & Services.**

Attorney Fugate addressed the Commission regarding the copy of the proposal for the Fire Service Assessment Study he had provided to them, stating this was just presented to them for information purposes only.

Chief John MacDonald stated GSG is the same company that he had referenced at a previous meeting when discussion had been held regarding the inclusion of the vacant lots in town.

Chief MacDonald stated once the town changes the assessment structure it will change the assessment from the flat rates that we see now for residential and business parcels will change to an assessment based on square footage, it is very complex and very complicated.

Discussion followed.

Attorney Fugate stated the assessment study is done to answer all the questions the Commissioners have asked.

Commissioner Brennan stated the small-town businesses are struggling now and if the Town raises the Fire Assessment amount it could possibly shut them down.

Commissioner Schwing asked how many of the vacant lots in town have caught on fire in the last couple of years?

Chief MacDonald stated a lot of times a vacant lot will catch on fire from a fire that progresses from a parcel next to them that has a residential building on it.

Chief MacDonald stated there will eventually need to be an increase in the fire assessment amount and this will be due to the cost to maintain the Fire Department vehicles and apparatus so it possibly would be more feasible to do an increase to the ERU's for example change the residential assessment from \$60.00 to \$100.00 and \$120.00 to \$300.00 for commercial.

## **2. Ordinance/Resolutions:**

## **3. Contracts/Agreements:**

### **A. Agreement for services between the Town of Inglis and Control Specialists Traffic Engineering and Management, LLC. (Wayne Moore, PWS)**

Wayne Moore, PES addressed the Commission stating this is a renewal agreement for the company that does the maintenance for the traffic light located at the intersection of US Hwy 19 and County Road 40, the only change to the agreement from prior years is a minimal increase to the monthly charge from \$134.00 to \$149.00.

Commissioner Brennan stated the Town has had an agreement with Control Specialists for many years and he does not feel that the Town will find another company that can do the services offered for the cost that is being presented.

Attorney Fugate stated he does not see any issues with the contract and the only change is he saw was the monthly increase.

Commissioner Schwing asked if the contract was typically renewed for two years to get that price.

Wayne Moore stated the contract is renewed for two years at the onset and the subsequent two years will be reviewed on a yearly basis as long as the Town is happy with their service.

**Commissioner Brennan made a motion for discussion to talk about this contract with Control Specialists. Commissioner Morin seconded.**

**Commissioner Brennan amended his motion to accept the Agreement between the Town of Inglis and Control Specialists Traffic Engineering and Management LLC. Commissioner Morin amended her second. Motion carried 4-0.**

### **B. Agreement for services between the Town of Inglis and James Moore Certified Public Accountants and Consultants.**

**Commissioner Morin made a motion to accept the agreement for services between the Town of Inglis and James Moore Certified Public Accountants and Consultants. Commissioner Brennan seconded. Motion carried 4-0.**

## **Consent Agenda**

- 1. Minutes: Regular Meetings 10/06/2020  
Budget Workshops**

**Budget Hearings  
Workshops  
Public Hearings  
Special**

**2. Financial Statements: September 2020**

Commissioner Schwing asked if the Town had received the reimbursement of funds from FEMA on the Mastadon Bridge.

**Commissioner Schwing made the motion to accept the Consent Agenda. Commissioner Morin seconded. Motion carried 4-0.**

**Regular Agenda**

**1. Planning:**

Commissioner Webb stated at this time there has not been a decision made as to whether there would be a Planning Commission Meeting on November 10<sup>th</sup>, 2020.

**2. Code Enforcement:**

Commissioner Morin stated there were three cases brought before the Code Enforcement Board and the first two cases were given until November 2<sup>nd</sup>, 2020 to remove the violating vehicles and the third was given until November 22<sup>nd</sup>, 2020 to get quotes to bring the residence into compliance and if not then it will need to be replaced with a site built house.

Commissioner Morin stated there is not a scheduled meeting for the month of November and she has not been notified of a meeting for December.

**3. Old Business:**

**4. New Business:**

**5. Dept Report by Commissioners:**

**A. Budget & Finance.**

Commissioner Brennan gave the revenue report stating the revenue amounts coming in have decreased as projected so he wants to stress again that the Department Heads will need to keep a close watch on what they spend.

**B. Water Dept.**

Town Clerk Darlene Slattery read the report for the Water Department in Commissioner Williams absence.

**C. Maintenance/R&B.**

Commissioner Schwing stated she has been asked by residents what the recent survey that had been done was for, so she wanted to give a brief description of why this was conducted.

Commissioner Schwing read the report for the Maintenance and Road & Bridge Departments.

**D. Law/Fire.**

Commissioner Webb stated the building at the Fire Department is close to being completed, she did not receive an incident report.

Commissioner Webb read the report from the Sheriff's Department.

**E. Land Use/Code Enforcement.**

**F. Planning.**

**G. Health/Welfare/Rec.**

Commissioner Morin stated there will be another Farm Share Food Giveaway on November 18<sup>th</sup>, 2020, at last months giveaway all the boxes were gone by 9:15am, the truck arrives at 7am and they begin with the giveaway at 8am and were ending at noon, but they have had to amend the flyer to say that it will begin at 8am and will be completed when the food is gone.

Commissioner Morin stated she attended the Healthy Community Initiative and they discussed the Christmas Parade, Sherri MacDonald, The Town of Yankeetown Administrator has the parade forms giving a rundown of the events that will take place in conjunction with the parade.

Town Clerk Darlene Slattery stated the Town Hall also has the parade forms.

Commissioner Morin stated there will be a Yard Sale Crawl the weekend of November 21<sup>st</sup> & 22<sup>nd</sup> to take the place of the Annual Lions Club Seafood Festival.

**H. Animal Control.**

Commissioner Webb stated the Animal Control Officer has been very busy, she is attempting to educate residents in town on feeding the feral cat population.

**6. Public Comments:**

**7. Workshops & Special Meetings:**

**8. Town Clerk:**

Town Clerk Darlene Slattery stated representatives with Beauchamp & Edwards CPA had been in doing the preliminary work for the annual audit and will be returning the first or second week of December, along with representatives from James Moore and Associates.

Town Clerk Darlene Slattery stated she was informed that there will be a special audit done due to the accumulative amounts received from the grant funds.

Town Clerk Darlene Slattery stated she is working with the recording company and the IT company on getting the necessary wiring for the laptop so that it can be connected to the sound system so there will not be any issues in the future for the Commissioners or residents that wish to connect and be able to comment via the Zoom connection, and also to be able to record these hybrid meetings without feedback being heard.

Town Clerk Darlene Slattery gave an update on the Mayor and the health issues she having, stating she currently is in the ICU at Shands Hospital in Gainesville, she will give updates as she receives them.

## **9. Comments:**

### **A. Mayor:**

### **B. Commission.**

Commissioner Schwing stated she had been approached by a resident that said they did not attend the meetings due to being hard of hearing, but she had looked into an app that takes the words spoken and spells them out on the computer or phone connection.

Commissioner Brennan thanked everyone at the meeting, it was a very good meeting, he doesn't feel safe being there in person so he is appreciative to all.

**Commissioner Morin made a motion to adjourn. Commissioner Brennan seconded. Motion carried 4-0.**

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**Attested By: Town Clerk**

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**Approved By: Mayor**

Transcribed By: Darlene M. Slattery