

The Inglis Town Commission
held a Remote Regular Commission Meeting
on June 2nd, 2020 @ 6:00pm

Present Were:
Mayor Merritt, Comm. Brennan, Comm. Monteverde,
Comm. Morin, Comm. Schwing, Comm. Webb
Attorney Blake Fugate

Motion to Adopt Agenda

Commissioner Morin made the motion to accept the agenda. Commissioner Brennan seconded. Motion carried 5-0.

Prayer & Pledge
Comments, Ordinances Etc.

1. Attorney Comments:

A. Ranking of RFP on the Mastadon Bridge Culvert Project.

Attorney Fugate addressed the Commission stating he received the ranking sheets and for the record would read the rankings.

Attorney Fugate stated the process used for the rankings was based on which company the commissioners picked as their first choice, second, third and fourth, the lowest number will be awarded the bridge.

Commissioner Monteverde stated the reason behind his non-vote on all of the RFP’s submitted was due to the fact that they were incomplete and he would like to request an extension of five days so that the requested items could be attained.

Commissioner Morin stated the project has been delayed long enough and we need to move forward.

	Commercial Industrial	Denson Construction	Daly & Zilch	D.A.B.
Commissioner Brennan	1	2	3	4
Commissioner Monteverde	0	0	0	0
Commissioner Morin	4	1	3	2
Commissioner Schwing	3	1	2	4
Commissioner Webb	1	2	3	4
Total	9	6	11	14

Commissioner Schwing made the motion to award the construction bid for the Mastadon Bridge Culvert Repair Replacement Project to Denson Construction Inc. Commissioner Morin seconded. Motion carried 4-1 with Commissioner Monteverde voting Nay.

B. Discuss protocol for future Meetings.

Attorney Fugate addressed the Commission regarding the current meeting protocol stating at this time the requirements set forth by the Governors Executive Order for holding Public Meetings has not changed so the next meeting will probably need to be held remotely.

Commissioner Schwing stated she attends other meetings virtually and they use Zoom which seems to have a better overall connection than the system we are currently using.

Town Clerk Darlene Slattery stated she had looked into the Zoom system previously and according to the online information they only allowed a 40 minute meeting version at no cost otherwise there is a monthly fee and right now the meetings are being offered through the Woodard & Curran Microsoft Teams App at no charge but she will be more than happy to look into the Zoom system a little further.

James Sparkman stated he thinks that if we go by the CDC Guidelines, we should be able to hold the meetings in the Town Hall Commission Room.

Commissioner Brennan stated until the transmission of the pandemic has been cleared he feels the meetings need to be held remotely since the Commissioners cannot be seated six feet apart and not only himself but other Commissioners as well as the Public are older and have to be careful about their immune systems they do not need to be subjected to the possibility of being compromised.

Discussion followed.

2. Ordinances & Resolutions:

A. Second Reading of Ordinance 01-2020, Amending Chapter 14 of the Code of Ordinances relating to Animal Control.

Attorney Fugate read Ordinance 01-2020 by title only into the record.

Attorney Fugate stated he had discussed with Commissioner Monteverde the issues he had addressed at the last Town Meeting regarding the procedures for the handling rabid animals.

Commissioner Webb stated she had spoken to the Animal Control Officer regarding the procedures as stated in the Ordinance and she did not have an issue with following those procedures as set forth.

Commissioner Morin made a motion to accept Ordinance 01-2020 on Second Reading. Commissioner Brennan seconded. Motion carried 5-0.

B. First Reading of Ordinance 02-2020, an Ordinance of the Town of Inglis, Florida to revise the Planning Commission Composition and Structure; Provide an effective date.

Attorney Fugate read Ordinance 02-2020 by title only into the record.

Commissioner Schwing made the motion to accept Ordinance 02-2020 on First Reading. Commissioner Morin seconded. Motion carried 5-0.

3. Contracts & Agreements:

A. Amendment to the Traffic Signal Maintenance & Compensation Agreement.

Attorney Fugate stated this is the same Amendment Agreement that the Commission reviews and passes each year for the Traffic Signal Maintenance the only difference each year is the dollar amount the Town receives.

Commissioner Morin made a motion to accept the Amendment to the Traffic Signal Maintenance & Compensation Agreement. Commissioner Schwing seconded. Motion carried 5-0.

Consent Agenda

- 1. Minutes:**
 - Regular Meeting** 04/07/2020, 05/05/2020
 - Budget Workshops**
 - Budget Hearings**
 - Workshops**
 - Public Hearings**
 - Special Meetings** 04/13/2020
- 2. Financial Statements:** April 2020

Commissioner Morin made a motion to accept the Consent Agenda. Commissioner Brennan seconded. Motion carried 5-0.

Regular Agenda

1. Planning:

Town Clerk Darlene Slattery stated one of the current members had recently submitted his resignation due to out of state family issues so now there are two vacancies on the board.

Attorney Fugate stated there would need to be a re-advertisement for the vacancy and the Commission could appoint two members to the Board at the next meeting.

Commissioner Webb asked if the vacancies could be noticed in the Newscaster and on the water bills.

Town Clerk Darlene Slattery stated she would contact the Newscaster and have the Water Clerk place the notice on the water billing.

2. Code Enforcement:

Commissioner Morin stated the Code Enforcement Officer has been sending out letters to property owners that are pulling in campers to live in, these letters are only informative letters at this time.

3. Old Business: NONE

4. New Business: NONE

5. Dept. Reports by Commissioners:

A. Budget & Finance **Comm. Brennan**

Commissioner Brennan gave the Financial Report for the month of May.

B. Water Dept. **Comm. Monteverde**

Commissioner Monteverde stated he and Wayne Moore, Public Works Supervisor are still working on the video presentation for the Water Plant.

C. Maintenance, R&B Comm. Schwing

Commissioner Schwing gave the report for the R&B and Maintenance Departments stating they will begin working on the requested repairs to Devonshire Lane.

D. Law/Fire Comm. Webb

Commissioner Webb read the reports for the Fire Service and the Levy County Sheriff’s Department.

E. Land Use/Code Comm. Morin

F. Planning Comm. Webb

G. Health, Welfare & Rec Comm. Morin

Commissioner Morin stated the Farm Share give away will be at the AmVets tomorrow and there are 500 food boxes to give away to needy families, but they are still looking for around 20 volunteers to help with the distribution.

Commissioner Morin stated she will be contacting the DCF office to see when she can begin holding face to face meetings again.

Commissioner Morin stated at this time the IRC will not be having their annual 4th of July Celebration due to the Covid-19 pandemic but are hoping they will be able to hold the Fall Festival.

H. Animal Control Comm. Webb

Commissioner Webb stated the Animal Control Officer will be attending the reschedule training class from August 17th through 21st, 2020.

6. Public Comments:

James Sparkman commented on the ongoing issue he has had with Waste Pro.

Bob Webb complimented Commissioner Schwing on getting something done with Devonshire Lane.

Steve Schwing asked if he needed to resubmit his request for the Planning Commission Board vacancy.

Attorney Fugate thanked the Commission and Town Staff for the flowers that were sent to his family on the loss of his brother.

7. Workshops & Special Mtgs:

8. Town Clerk:

The Town Clerk stated the Town Hall office will be busy this week since the Water Clerk is out on vacation they will be short-handed and hopes that everyone shows a little patience if they call or come in.

The Town Clerk stated hopefully by the time they start the Budget Workshops they will be able to hold meetings in the Commission Room but if not they will just have to work through the situation.

9. Comments:

A. Mayor:

B. Commission:

Commissioner Morin made a motion to adjourn. Commissioner Brennan seconded. Motion carried 5-0.

Attested By: Town Clerk

Approved By: Mayor

Transcribed by: Darlene Slattery, Town Clerk