

**The Inglis Town Commission  
held the Regular Commission Meeting  
at the Inglis Town Hall  
on Tuesday January 7, 2020 @6:00pm**

**Present Were:  
Mayor Merritt, Comm. Brennan, Comm. Morin  
Comm. Monteverde (absent), Comm. Webb, Comm. Williams  
Attorney Fugate**

**Motion to Adopt Agenda**

**Commissioner Webb made a motion to adopt the agenda with the addition of a non-agenda item. Commissioner Morin seconded. Motion carried 4-0.**

**Prayer and Pledge to the Flag**

**Comments, Ordinances, Etc.**

**1. Attorney Comments:**

**A. RFP for Solid Waste Service.**

Attorney Fugate stated included in the packet for tonight's meeting is the added agenda item for the Solid Waste Service RFP.

Attorney Fugate stated he wants the Commission to take a look at it to make sure it meets with what the Commission had requested to be included in the proposal.

Commissioner Webb asked why there had been an omission in the RFP regarding recyclables on line #10.

Attorney Fugate stated he apparently missed that item when making the changes throughout the RFP and since recyclables are mentioned further on he will strike line #10 from the RFP if that is what the Commission so desires.

Dayna Miller, Waste Pro Municipal Marketing Manager addressed the Commission regarding the discussion on recyclables.

Commissioner Morin commented on the options being presented for the number of days that the trash, yard waste and recyclables currently are being picked up.

Discussion followed.

Attorney Fugate stated if he understands correctly what the Commission is discussing regarding the definition of Bulk Waste/Yard Waste, he's going to leave it to "being picked up twice a month."

Dayna Miller commented on the difference between bulk and yard waste as defined by the Levy County Land Fill.

Dayna Miller stated just for clarification there are certain restrictions by the Levy County Landfill that the hauler/provider must be licensed and registered to dispose of garbage with Levy County and they also must know that the garbage can only be taken to the Levy County Landfill.

Mayor Merritt stated the rates submitted by Waste Pro that are being discussed were submitted by the local provider and if the RFP is sent out it will be looked at by the Corporate Office and the rates could very well increase.

Commissioner Morin asked about an item on page 7 regarding liquidated damages, the language regarding a surety bond and on page 9 there is a statement regarding an assessment.

Attorney Fugate stated he changed in other places in the RFP and missed these items so they will need to be stricken.

Steve Schwing addressed the Commission regarding what his interpretation of the discussion is and that it might be better to revisit the contract with Waste Pro since there is discussions currently regarding the county placing a satellite site in the area.

Joan Friesen addressed the Commission stating she is a new resident to the Town and is very pleased with the service that Waste Pro offers and was surprised when she walked into the meeting that there is discussion about going out for an RFP for garbage pickup.

Attorney Fugate stated if the Commission elects to forego the RFP he will work on a proposal with Dayna Miller and bring it back for the Commission to review and discuss at the next Regular Commission Meeting.

Commissioner Webb stated that she would like to receive the proposal before the day of the meeting in order to have sufficient time to review the proposal.

Dayna Miller addressed the Commission regarding the difference between bulk, white goods etc.

Discussion followed.

**Commissioner Webb made a motion to do just that, that we forego the RFP and have the Town Attorney deal directly with Ms. Miller to renegotiate/renew the contract.**  
**Commissioner Morin seconded. Motion passed 4-0.**

**2. Ordinances/Resolutions: NONE**

**3. Contracts/Agreements:**

**A. Town of Inglis and the Net Group for Town Website.**

Attorney Fugate stated that this contract will make the Town of Inglis Website ADA Compliant, the access to documents will be available online for future Agendas and Minutes, the previous years documents could be available online but will not be ADA Compliant and will be for historical purposes and there will be a statement on the website stating this.

Attorney Fugate stated that this contract does not include closed captioning and that YouTube could possibly provide closed captioning service.

Discussion followed.

**Commissioner Webb made a motion to accept the Agreement between The Town of Inglis and the Net Group Online, Inc Website Services. Commissioner Morin seconded motion. Motion passed 4-0.**

### **B. Fire Department Building status.**

Attorney Fugate stated Chief MacDonald has information for Fire Department building and the information has been reviewed by Attorney Fugate and is complete for next development phase.

Chief MacDonald stated the initial deposit was submitted and the prints are ready for permitting, he does have the anchor bolt plans for the concrete slab pouring, the next step will be to pay the balance of the deposit requested in order to move in the process.

### **Consent Agenda**

<b>1. Minutes:</b>	Regular Meetings	December 2019
	Budget Workshops	
	Budget Hearings	
	Workshops	
	Public Hearings	
	Special Meetings	December 9 <sup>th</sup> , 2019

### **2. Financial Statements:**

Darlene Slattery, Deputy Town Clerk stated that no financials available due to glitch in computer software that is being addressed and corrected by Wallace with Gator Works Computing.

**Commissioner Webb made a motion to accept Consent Agenda which includes Regular Meeting of December 2019 and the Special Meeting December 9<sup>th</sup>, 2019. Commissioner Morin seconded motion. Motion passed 4-0.**

## Regular Agenda

### 1. Planning:

Commissioner Webb states that there will be a Planning Meeting January 14, 2020 @6:00pm.

### 2. Code Enforcement:

Commissioner Morin stated there will be a Code Enforcement Board on January 16, 2020 @ 6:00pm. Currently there are 7 cases that are to be brought before the board.

### 3. Old Business:

#### A. Mastodon Bridge.

Mayor Merritt stated she has some good news to report on the Mastadon Bridge.

Mayor Merritt stated she received an email from Barbara Holeda which stated the town has been approved for the next phase, this email was received on December 17, 2019.

Mayor Merritt stated the bidding information is ready to be submitted to the Town Attorney for review, once the RFP has been approved it will be submitted to FEMA for a final review by the State Legal Team all this according to Barbara Holeda should be done within a couple of days.

Comm. Webb asked if the Town needs to wait a month to submit the RFP or can a Special Meeting be called prior to the next Regular Commission Meeting.

Attorney Fugate stated that FEMA may require 30 days for the RFP but he will verify all information in order for the Town to be in compliance.

**Commissioner Morin made a motion to have the Town Attorney draft a bid packet and to then have a Special Meeting on Tuesday, January 21<sup>st</sup>, 2020 at 6:00pm to review the RFP before submission to FEMA. Commissioner Webb seconded motion. Motion passed 4-0.**

### 4. New Business: None

### 5. Dept. Report by Commissioners:

#### A. Budget & Finance:

Commissioner Brennan read the Financial Report.

#### B. Water Dept:

Commissioner Monteverde(absent)

**C. Maintenance/R&B:**

Commissioner Williams read the reports for the Water, Maintenance and R&B Departments.

**D. Law/Fire:**

Commissioner Webb read the Sheriff's Department and Inglis Fire Rescue reports.

**E. Land Use/Code:**

Commissioner Morin stated there was nothing to report at this time and reminded the Commission of the Code Enforcement Board Hearing that will be held on January 16<sup>th</sup>, 2020 @ 6:00pm.

**F. Planning:**

Commissioner Webb reminded all of the Planning Commission Meeting scheduled for January 14, 2020 meeting @6:00pm.

**G. Health, Welfare/Recreation:**

Commissioner Morin stated she handles the Community Access Assistance Program every Wednesday from 10am-1pm here at the Town Hall for residents needing help filing for Food Stamps, Medical Insurance etc.

Commissioner Morin stated the at this time the Am-Vets is no longer providing food assistance due to the refrigeration truck being down but if anyone is in need of food assistance the Children's Table bus comes every Tuesday between 1:30pm and 2:00pm behind Town Hall in the Community Center parking lot and the cost is \$5.00 per food box.

**H. Animal Control:**

Commissioner Webb stated there is an issue lately in the Town of Parvo or Distemper in racoons in the area, there have been several found in the area that have been either dead or have had to be put down, so if you have outside animals please make sure they are vaccinated or keep them inside if possible.

Commissioner Webb stated the Town has been instructed to have residents contact the Health Department if you should see an animal that displays this type of sickness.

Deputy Macias, Levy County Sheriff Department, stated the Health Department is no longer responding to these calls since they have been overwhelmed and they are suggesting to shoot the animal, burn it or bury it deep but if anyone needs assistance they can contact the Levy County Sheriff's Department.

Commissioner Webb stated that there will be a Workshop on Animal Control that is scheduled for Thursday, January 9, 2020 @6pm to review Town Ordinance and specific wording that needs to be updated.

**Public Comments:**

Harry Brodhead addressed the Commission stating he and his wife have just moved into the area and have received wonderful treatment and guidance from all Town Employees, he is also interested in becoming more active in the community and possibly running for a Commission seat.

Darlene Slattery, Deputy Clerk gave a brief explanation of the Election process and what seats are available this General Election and what seats will be available in the next election.

Deputy Clerk Darlene Slattery also informed the attendees of the other Committees that the Town has that are in need of members.

Ron Zadorzany had questions regarding the discussion held earlier in the meeting on the garbage pickup.

Mayor Merritt commented.

Attorney Fugate commented.

**Town Clerk:**

Darlene Slattery, Deputy Town Clerk, reminded all in attendance that the current Town Clerk Sally McCranie will be retiring January 31, 2020 so if anyone wishes to stop in they are welcome to do so.

Deputy Town Clerk Darlene Slattery stated the current Animal Control Officer, Sheila Stone will also be leaving the Town's employment due to health issues so at this time the Town is accepting applications to fill that position until Friday January 31<sup>st</sup>, 2020 at noon.

Deputy Town Clerk Darlene Slattery reminded all in attendance that Election Qualifying Week begins Monday, January 13, 2020 and runs through Friday, January 17, 2020 from 8am-5pm.

Deputy Town Clerk Slattery stated the election for this year will be held in conjunction with the Presidential Preference Primary Election, the voting Precinct will be the Community Center located behind Town Hall and the polls are open from 7am-7pm.

**Workshops & Special Meetings:**

Deputy Town Clerk Slattery reminded all of the upcoming meetings.

Animal Control Workshop January 9<sup>th</sup>, 2020 @ 6:00pm  
Planning Commission Meeting January 14<sup>th</sup>, 2020 @ 6:00pm  
Code Enforcement Board/Hearing January 16<sup>th</sup>, 2020 @ 6:00pm  
Special Meeting Mastodon Bridge RFP January 21<sup>st</sup>, 2020 @ 6:00pm

**Comments:**

**A. Mayor Comments:**

Mayor Merritt stated she had the privilege of being invited to Washington, DC for the Municipal Women's Leaders Conference which was very informative.

**B. Commission:**

Commissioner Williams stated that the Town of Inglis can expect tremendous growth in the next few years from the Veteran's Expressway extension.

Deputy Town Clerk Slattery stated she received information available in Town Hall on the work being done by the natural gas pipeline crew regarding the blow offs that will be conducted in the area.

Commissioner Brennan stated he would like to thank the Town Clerk, Sally McCranie for her years of service and dedication to the Town, she will be missed.

Attorney Fugate stated just to answer the previous question regarding the contract with Waste Pro it was originally for five (5) years.

**Commissioner Webb made a motion to adjourn. Commissioner Morin seconded. Motion passed 4-0.**

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**Attested By: Town Clerk**

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**Approved By: Mayor**

Transcribed By: Darlene Slattery